

# informatelch



PROJECT MANAGEMENT | COURSE

# IT Project Management

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# Course content

## Why Attend

### Course Introduction

IT projects are often plagued by overruns, whether due to delays, unmet client needs, or unforeseen costs. Navigating these challenges can be tough, but effective project management is crucial for overcoming them.

By clearly managing stakeholder requirements, scheduling activities, and overseeing employee efforts, you can enhance stakeholder engagement and ensure post-project satisfaction.

This IT Project Management training course addresses these issues by integrating key IT activities—such as software engineering methodology, requirements engineering, and software quality assurance—with established project management practices like work breakdown structures (WBS) and scheduling.

This comprehensive approach helps delegates learn how to manage IT projects more effectively, reducing the risk of overruns and improving overall project success.

## Course Objectives

By the end of this training course, you will be able to:

- Evaluate IT Project Methods Including Waterfall (Predictive) and Agile (Adaptive) Approaches
- Appreciate the Unique Nature of Software Quality and How it Impacts IT Project Management
- Identify Key Requirements Engineering Approaches to Address the Intangible Nature of IT Systems
- Clearly Plan IT Projects to Manage Scope, Schedule, Cost, and Uncertainty
- Effectively Report Progress Using Standard and Earned Value Mechanisms

### Who should Attend?

This training course is suitable to a wide range of professionals but will greatly benefit:

- IT Directors Considering Digital Transformation
- Programme Managers and Other Senior Personnel Responsible for the Governance of Projects



# Course content

## Course Objectives

- IT Project Managers and Team Leaders who Wish to Build Upon and Consolidate Their Project Management Skills
- Business Analysts, Programmers, Quality Assurance Specialists
- Other Technical Specialists Involved in IT Projects (e.g. DBA)
- Stakeholders in Organizations Who Influence IT Projects

## Course outline

### Day One: Nature of IT Projects

- Characteristics of projects
- Fundamental concepts of project management
- IT project lifecycle - core phases performed in IT projects
- IT Product Management
- Key IT Project Considerations - Globally Distributed Teams
- IT project initiation - establishing the project charter

### Day Two: Scope - IT Requirements

- Requirements Engineering
- Stakeholder management
- Requirements elicitation
- Quality factors in requirements engineering
- Key roles: Product Manager - Product Owner - Business Analyst
- Managing emergent requirements

A photograph of three men in a modern office setting, sitting around a table with laptops and coffee cups, engaged in a discussion. The image is partially obscured by a large white text overlay.

# Course content

## Course outline

### Day Three: Detailed Planning

- Software Engineering Methods
- Work Breakdown Structures
- Building the project schedule – critical path management
- Establishing the release plan
- Key roles: Technical Architect, Designer, Developer Quality Assurance Specialist (QA)
- IT Project Quality Management – planning, executing and controlling quality
- Developing the Quality Assurance Plan (QA plan)

### Day Four: Managing Project Execution

- Understanding IT Project Costs
- Software engineering teamwork – developing and managing the team
- Managing uncertainty – addressing risks
- The challenges with using Waterfall (predictive project management)
- Agile Software Development – values and principles
- Adaptive (Agile) Project Management (SCRUM)

### Day Five: Controlling & Closing IT Projects

- Preparing the progress report – traditional approach
- Progress dashboards using Earned Value Management
- Controlling value generation using Scrum (Agile) – Reviews
- Measuring Success – requirements traceability matrix
- Measuring Success – confirming value generation

A photograph of three men in an office environment. They are gathered around a desk with multiple laptops. The man on the left is wearing a brown blazer over a white shirt. The man in the middle is wearing a light blue button-down shirt. The man on the right is wearing a light-colored sweater. They are all looking at the laptops, which display various data visualizations like line graphs and bar charts. There are also coffee cups on the desk. The background shows a modern office with glass partitions and circular patterns.

# Course content

## Course outline

- Continuous improvement – Lessons Learned & Retrospectives



# Seminar dates

## Available seminar dates

Live dates and pricing for IT Project Management generated from the course details page.

| Date                   | Location                | Format    | Fee      |
|------------------------|-------------------------|-----------|----------|
| 14 - 18 September 2026 | Amsterdam - Netherlands | Classroom | €3,400.- |
| 5 - 9 October 2026     | London - U.K            | Classroom | €3,360.- |
| 16 - 20 November 2026  | Istanbul - Turkey       | Classroom | €2,280.- |
| 7 - 11 December 2026   | Vienna - Austria        | Classroom | €3,400.- |
| 11 - 15 January 2027   | Munich - Germany        | Classroom | €3,400.- |
| 8 - 12 February 2027   | Rome - Italy            | Classroom | €3,400.- |
| 8 - 12 March 2027      | Munich - Germany        | Classroom | €3,400.- |
| 12 - 16 April 2027     | Amsterdam - Netherlands | Classroom | €3,400.- |
| 10 - 14 May 2027       | London - U.K            | Classroom | €3,360.- |
| 14 - 18 June 2027      | Istanbul - Turkey       | Classroom | €2,280.- |
| 12 - 16 July 2027      | Vienna - Austria        | Classroom | €3,400.- |
| 9 - 13 August 2027     | Munich - Germany        | Classroom | €3,400.- |
| 13 - 17 September 2027 | Rome - Italy            | Classroom | €3,400.- |
| 11 - 15 October 2027   | Munich - Germany        | Classroom | €3,400.- |
| 8 - 12 November 2027   | Amsterdam - Netherlands | Classroom | €3,400.- |
| 13 - 17 December 2027  | London - U.K            | Classroom | €3,360.- |