informatech

IT MANAGEMENT AND CYBER SECURITY | IMCS-004

Cyber Security for Non-IT Professionals

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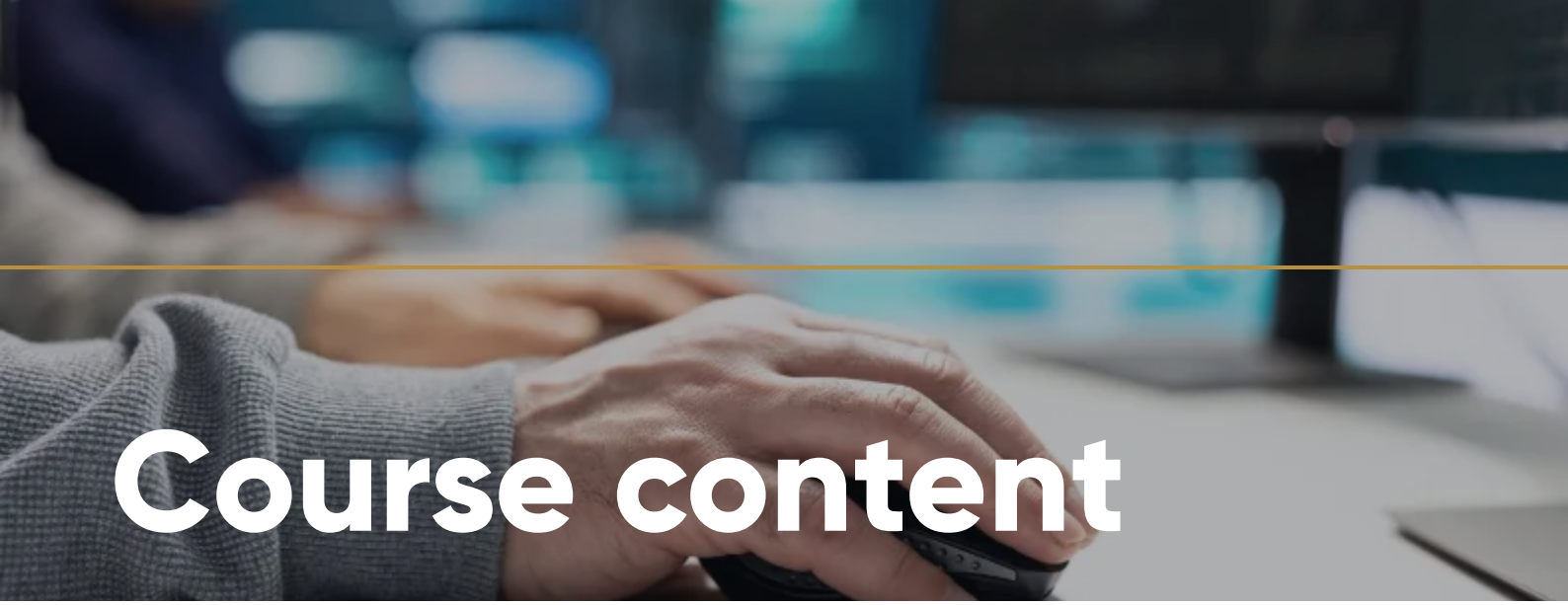


Course content

Why Attend

Why Attend Cyber security is no longer only an IT responsibility. Every employee, manager, and business function plays a role in protecting information, systems, and operations from growing cyber threats. Understanding the basics of cyber security helps professionals reduce risk, respond effectively to incidents, and support compliance requirements. This course provides non-IT professionals with practical knowledge to recognize threats, understand controls, and contribute to a stronger security culture.

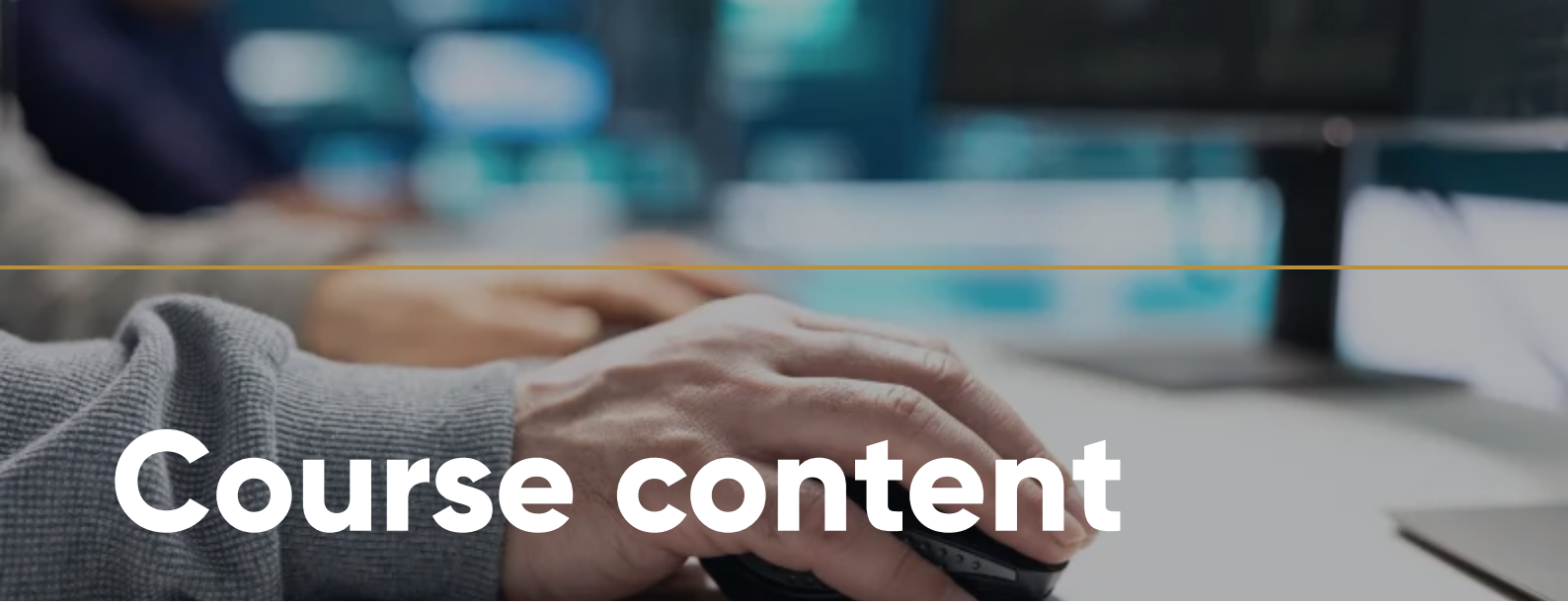
Course Methodology This course uses an interactive and practical approach through presentations, case studies, group discussions, scenario exercises, awareness activities, and real workplace examples.

Course Objectives

- Understand core cyber security concepts and terminology
- Recognize common cyber threats and attack methods
- Identify key security controls in organizations
- Understand authentication, encryption, and network basics
- Learn cloud computing security fundamentals
- Support incident response and reporting processes
- Understand business continuity and disaster recovery basics
- Strengthen personal and organizational cyber awareness

Target Audience

- Managers and Supervisors
- Administrative Staff
- HR Professionals
- Finance and Procurement Staff
- Operations Personnel



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Target Audience

- Project Managers
- Any non-IT employee seeking cyber security awareness

Target Competencies

- Cyber Security Awareness
- Risk Recognition
- Incident Reporting
- Compliance Awareness
- Data Protection
- Security Controls Understanding
- Business Continuity Awareness

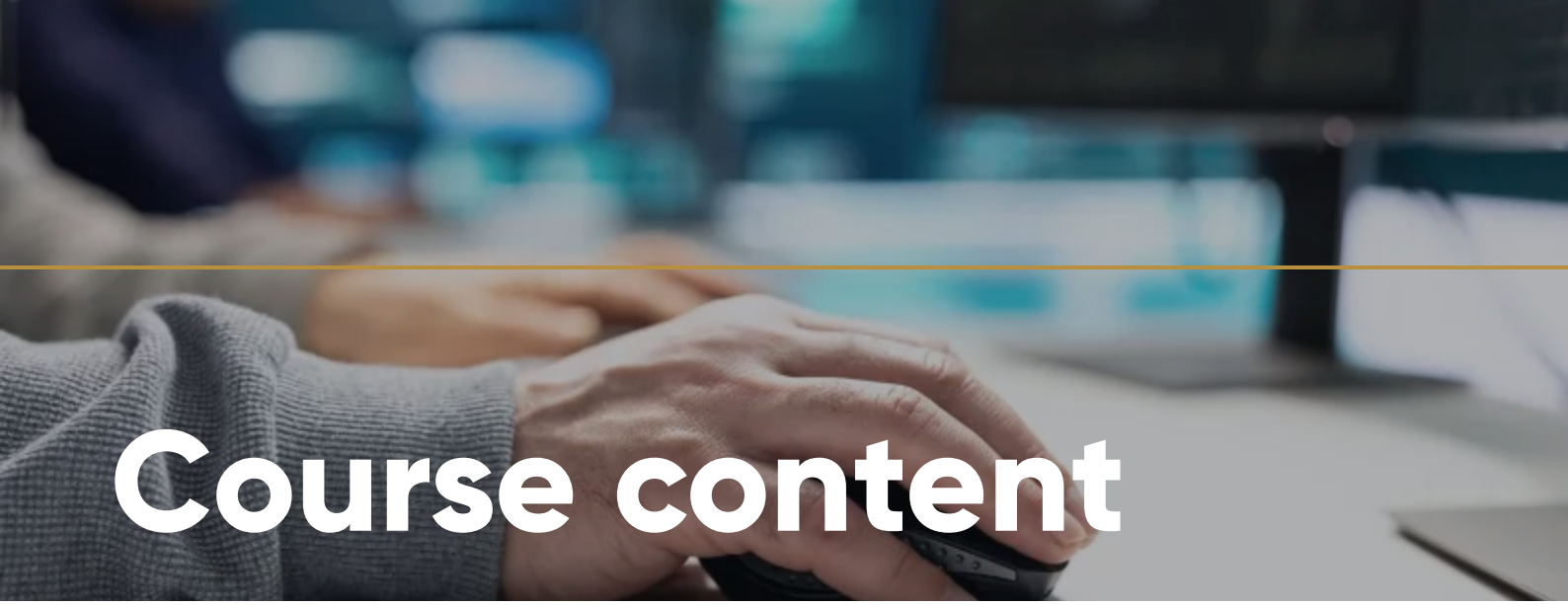
Course outline

Day 1: Fundamentals of Cyber Security

- Security concepts and definitions
- Importance of cyber security in modern organizations
- Cyber security standards
- Compliance and regulatory requirements
- High-profile cyber attacks
- Lessons learned from major incidents

Day 2: Security Controls and Understanding the Threat

- Security controls overview
- Technical controls



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Course outline

- Physical controls
- Administrative controls
- Understanding the threat landscape
- Threat actors
- Common attack vectors
- Introduction to malware

Day 3: Technical Aspects for Non-IT Professionals

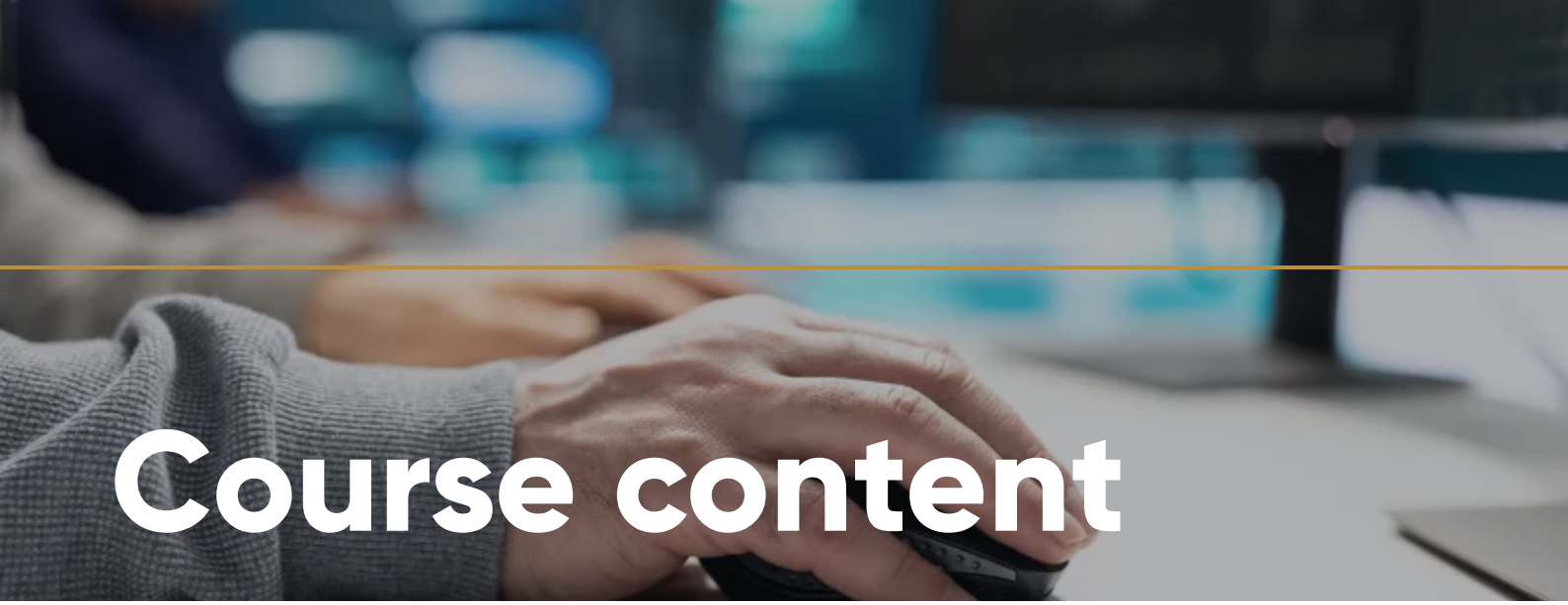
- Authorization and authentication
- Password security and access control
- Encryption fundamentals
- Network security fundamentals
- Safe use of email and internet services
- Cloud computing basics and security considerations

Day 4: Incident Management

- Overview of incident response
- Recognizing and reporting security incidents
- The incident response lifecycle
- Roles and responsibilities during incidents
- Communication during cyber events
- Incident documentation and lessons learned

Day 5: Resilience and Recovery

- Introduction to business continuity management



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Course outline

- Disaster recovery fundamentals
- Protecting critical business operations
- Personal actions during cyber disruption
- Incident response exercise
- Final workshop: Building a cyber-aware workplace plan

Seminar dates

Available seminar dates

Live dates and pricing for Cyber Security for Non-IT Professionals generated from the course details page.

Date	Location	Format	Fee
9 - 13 November 2026	Kuala lumpur - Malaysia	Classroom	**€1,800.-**
16 - 20 November 2026	Amsterdam - Netherlands	Classroom	**€3,360.-**
7 - 11 December 2026	London - U.K	Classroom	**€3,400.-**
14 - 18 December 2026	Paris - France	Classroom	**€3,520.-**
21 - 25 December 2026	Istanbul - Turkey	Classroom	**€3,360.-**
4 - 8 January 2027	Amsterdam - Netherlands	Classroom	**€3,400.-**
1 - 5 February 2027	Cape Town - South Africa	Classroom	**€2,272.-**
1 - 5 March 2027	Barcelona - Spain	Classroom	**€3,080.-**
5 - 9 April 2027	London - U.K	Classroom	**€3,360.-**
3 - 7 May 2027	Barcelona - Spain	Classroom	**€3,080.-**
7 - 11 June 2027	Istanbul - Turkey	Classroom	**€2,280.-**
5 - 9 July 2027	Madrid - Spain	Classroom	**€3,400.-**
2 - 6 August 2027	Istanbul - Turkey	Classroom	**€2,280.-**
6 - 10 September 2027	Paris - France	Classroom	**€3,600.-**
4 - 8 October 2027	Barcelona - Spain	Classroom	**€3,080.-**
1 - 5 November 2027	Munich - Germany	Classroom	**€3,400.-**
6 - 10 December 2027	Kuala lumpur - Malaysia	Classroom	**€1,800.-**