BUSINESS CONTINUITY AND CRISIS MANAGEMENT | BCCM-005

Business Continuity, Auditing Plans Using ISO22301

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Course content

Why Attend

Why Attend Organizations face increasing operational risks and disruptions that can significantly impact business performance and continuity. This course provides participants with practical knowledge and auditing techniques for implementing and evaluating Business Continuity Management Systems (BCMS) aligned with ISO 22301 requirements. Participants will learn how to assess continuity plans, strengthen resilience, and conduct effective business continuity audits.

Course Methodology The course combines presentations, practical workshops, case studies, group discussions, audit simulations, exercises, and real-world business continuity scenarios to support practical understanding and implementation.

Course Objectives By the end of this course, participants will be able to:

- Understand business continuity management principles and frameworks
- Apply the requirements of ISO 22301 in organizational environments
- Conduct business impact analysis and risk assessments
- Plan and execute business continuity audits effectively
- Evaluate nonconformities and improve continuity processes
- Strengthen organizational resilience and preparedness
- Apply practical auditing techniques and reporting methods

Target Audience

- Internal auditors
- Business continuity managers
- Risk management professionals
- Compliance and governance specialists
- Quality management professionals
- Crisis management teams

Course content

Target Audience

- Professionals responsible for resilience and continuity planning

Target Competencies

- Business continuity management
- Risk assessment and analysis
- ISO 22301 implementation
- Audit planning and execution
- Compliance management
- Problem-solving and decision-making
- Reporting and documentation
- Organizational resilience

Course outline

Day 1: Foundations of Business Continuity Management

- Understanding business continuity principles and organizational resilience concepts
- Examining the importance and strategic value of business continuity programs
- Understanding the relationship between business continuity and broader risk management frameworks
- Reviewing the structure and components of Business Continuity Management Systems
- Identifying stakeholders and strengthening engagement strategies
- Conducting organizational assessments to evaluate continuity readiness

Day 2: ISO 22301 Framework and BCMS Implementation

- Understanding the implementation requirements of an effective continuity management system
- Reviewing key principles and clauses within ISO 22301

Course content

Course outline

- Examining the relationship between ISO 22301 and related management standards
- Applying structured approaches to implementing continuity management systems
- Conducting business impact analysis and risk assessment activities
- Evaluating organizational readiness and implementation effectiveness

Day 3: Audit Planning and Business Continuity Assessment

- Understanding management system auditing approaches and methodologies
- Reviewing different audit types and internal auditor responsibilities
- Planning and organizing business continuity audit activities
- Developing and utilizing audit checklists effectively
- Conducting opening and closing meetings professionally
- Understanding specific considerations within business continuity audits

Day 4: Conducting Audits and Reporting Results

- Developing effective audit questions and interviewing techniques
- Identifying and documenting nonconformities appropriately
- Preparing professional audit reports and findings
- Managing corrective actions and closing audit observations
- Strengthening audit value through practical recommendations
- Applying learning through role-play and practical audit exercises

Day 5: Practical Implementation and Continuous Improvement

- Prioritizing business continuity activities according to organizational risk levels
- Identifying competency and training requirements within continuity programs
- Understanding common implementation and auditing challenges

Course content

Course outline

- Reviewing effective practices and areas to avoid during implementation
- Establishing improvement plans and future actions
- Developing practical next steps for strengthening continuity and audit capabilities

Seminar dates

Available seminar dates

Live dates and pricing for Business Continuity, Auditing Plans Using ISO22301 generated from the course details page.

Date	Location	Format	Fee
6 - 10 July 2026	London - U.K	Classroom	**€4,200.-**
20 - 24 July 2026	Amsterdam - Netherlands	Classroom	**€4,250.-**
3 - 7 August 2026	Frankfurt - Germany	Classroom	**€3,250.-**
10 - 14 August 2026	Istanbul - Turkey	Classroom	**€3,200.-**
7 - 11 September 2026	Munich - Germany	Classroom	**€4,250.-**
14 - 18 September 2026	Barcelona - Spain	Classroom	**€3,850.-**
5 - 9 October 2026	Frankfurt - Germany	Classroom	**€3,250.-**
12 - 16 October 2026	Kuala lumpur - Malaysia	Classroom	**€2,250.-**
9 - 13 November 2026	Amsterdam - Netherlands	Classroom	**€4,250.-**
16 - 20 November 2026	London - U.K	Classroom	**€4,200.-**
7 - 11 December 2026	Kuala lumpur - Malaysia	Classroom	**€2,250.-**
14 - 18 December 2026	Munich - Germany	Classroom	**€4,250.-**
21 - 25 December 2026	London - U.K	Classroom	**€4,200.-**

Live online option Online delivery is available at €1,850.-.