informatech



IT MANAGEMENT AND CYBER SECURITY | IMCS-005

Managing IT Projects Effectively

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Course content

Why Attend

Why Attend IT projects are often complex, fast-moving, and highly dependent on changing business needs, technology risks, and stakeholder expectations. Successful delivery requires strong planning, clear requirements, effective teamwork, and disciplined execution. This course provides participants with practical tools and proven project management techniques to manage IT projects from concept to successful implementation.

Course Methodology This course uses an interactive and practical approach through presentations, case studies, project simulations, planning exercises, group discussions, templates, and real workplace examples.

Course Objectives

- Understand the unique nature of IT projects
- Apply suitable project management methods for IT initiatives
- Develop business cases and project charters
- Gather and manage project requirements effectively
- Build practical schedules, budgets, and resource plans
- Manage risks, testing, and change control
- Lead project teams and stakeholders successfully
- Deliver IT solutions smoothly and close projects effectively

Target Audience

- IT Project Managers
- Project Coordinators
- IT Managers
- Business Analysts



Course content

Target Audience

- Team Leaders
- PMO Staff
- Anyone involved in technology project delivery

Target Competencies

- IT Project Management
- Planning and Scheduling
- Risk Management
- Stakeholder Management
- Requirements Management
- Team Leadership
- Change Management
- Delivery Management

Course outline

Day 1: Overview of IT Project Management

- How IT projects are different
- Risks associated with IT projects
- System development life cycle
- Waterfall model
- Incremental model
- Basic iterative model
- Agile development model



Course content

Course outline

Day 2: Project Concept and Requirements Management

- Developing the business case
- Identifying stakeholders
- Establishing conceptual solutions
- Project charter
- Functional requirements
- Technical requirements
- Techniques for gathering requirements
- Analyzing and prioritizing requirements
- Documentation requirements

Day 3: Project Planning

- Building work breakdown structure
- Critical path analysis
- Gantt charts
- Resource planning
- Agile project planning
- Product roadmap
- Release and iteration planning
- Risk management and disaster recovery planning

Day 4: Project Design and Solution Development

- Developing preliminary design
- Prototyping IT solutions



Course content

Course outline

- Design criteria
- Solution alternatives: build, buy or outsource
- Managing quality during development
- Preparing for implementation readiness

Day 5: Project Implementation and Delivery

- Managing the project team
- System testing
- Change management
- Delivery conversion strategy
- Acceptance testing
- Developing the go-live transition
- Project closeout



Seminar dates

Available seminar dates

Live dates and pricing for Managing IT Projects Effectively generated from the course details page.

Date	Location	Format	Fee
9 - 13 November 2026	Kuala lumpur - Malaysia	Classroom	**€1,800.-**
16 - 20 November 2026	Amsterdam - Netherlands	Classroom	**€3,360.-**
7 - 11 December 2026	London - U.K	Classroom	**€3,400.-**
14 - 18 December 2026	Paris - France	Classroom	**€3,520.-**
21 - 25 December 2026	Istanbul - Turkey	Classroom	**€2,560.-**
4 - 8 January 2027	Amsterdam - Netherlands	Classroom	**€3,400.-**
1 - 5 February 2027	London - U.K	Classroom	**€3,360.-**
1 - 5 March 2027	Barcelona - Spain	Classroom	**€3,080.-**
5 - 9 April 2027	London - U.K	Classroom	**€3,360.-**
3 - 7 May 2027	Barcelona - Spain	Classroom	**€3,080.-**
7 - 11 June 2027	Istanbul - Turkey	Classroom	**€2,280.-**
5 - 9 July 2027	Madrid - Spain	Classroom	**€3,400.-**
2 - 6 August 2027	Istanbul - Turkey	Classroom	**€2,280.-**
6 - 10 September 2027	Paris - France	Classroom	**€3,600.-**
4 - 8 October 2027	Barcelona - Spain	Classroom	**€3,080.-**
1 - 5 November 2027	Geneva - Switzerland	Classroom	**€4,200.-**
6 - 10 December 2027	Kuala lumpur - Malaysia	Classroom	**€1,800.-**