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GLOBAL LEADERSHIP CONSULTANTS

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LEADING AND CREATING VIRTUAL TEAMS

Transforming
Business *for* Good

ACS REGISTRARS ISO 29990

ACS REGISTRARS Quality Assurance ISO 9001

ilm Approved Centre

PMI Registered Education Provider

Project Management Institute

bci Business Continuity Institute Corporate Partnership

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Course content

Why Attend

The world is changing at a rapid pace, and so is the way organisations create or do business. With the impact of COVID-19, an increased level of virtual working will become normal for most organisations moving forward. Homeworking, distance learning and online communication streams will completely change the way we work, socialise and interact. In this new, high-stake, technological world, are traditional leadership theories and approaches the right way, or is a new form of leadership needed?

Highly successful organisations are now embracing the importance of virtual working and dispersed teams, bringing the benefits of utilising a diverse global talent, cost-reduction of fixed office assets, and reduced carbon footprint to name a few. The key question is: `Are you ready to lead your team in this rapidly changing world?'

This highly interactive and thought-provoking training course has been developed to explore new approaches of leading and creating teams in a virtual environment. You will learn leadership skills needed to lead virtual, remote or dispersed teams; as well as a new focus on engagement and influencing techniques to lead others remotely. In addition, how to control the effective management of tasks, as well as developing people for greater performance in a virtual workplace. This is an essential develop-ment for those leading remote and dispersed workers or virtual teams - or those who wish to gain insightful knowledge on the future of leading in the working place.

This training course will feature:

How traditional leadership differs in leading virtual, remote or dispersed teams
Understanding their own leadership style and how to adapt their ways of leading others
The key engagement and influencing skills needed for leading remotely
The main factors for leading change and solving problems with remote working
How to be effective and efficient in managing performance and output when working with remote and dispersed people
The key options for development and conducting remote development and coaching techniques

What are the Goals?

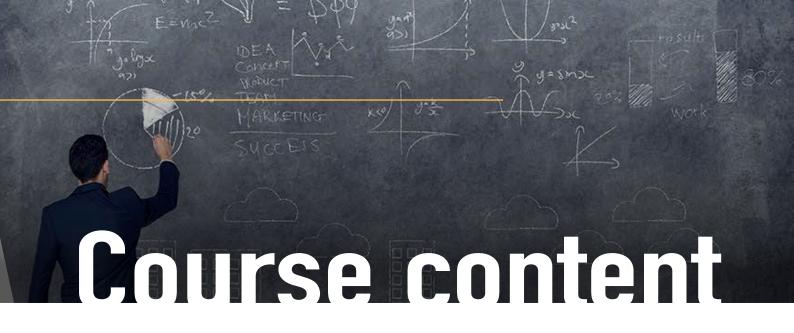By the end of this training course, participants will be able to:

Understand the different approaches to leadership with virtual, remote or dispersed teams
Influence and build working relationships to engage and build rapport remotely
Apply techniques to lead change and manage problems effectively
Demonstrate performance-enhancing techniques in virtual environments
Apply coaching and mentoring to develop others remotely

Who is this Training Course for?

This training course is suitable to a wide range of professionals but will greatly benefit those leading or managing virtual, remote or dispersed teams ± or those who need to `future-proof' their leadership development:

Senior Managers and Business leaders
Managers
Project & IT Managers
Sales/Commercial/Marketing Managers
HR Managers
Team Leaders

Course content

Course Outline

Day One: Virtual Leadership and Teams: Leading Remotely

Organisational benefits of virtual, remote and dispersed working
Defining the characteristics of Virtual Teams
The need to work and lead virtually: VUCA, Pandemics and Disasters
Changing face of Leadership to Virtual Leadership
Emotional Intelligence and its impact on Virtual Leadership
Virtual Leadership Assessment (leadership profile) and review

Day Two: Influence & Engagement in a Virtual Environment

Communication problems of virtual teams and remote working
Mastering interpersonal communication in a virtual environment
Gaining influence without being there: the Influence model
Using media technology to build rapport & working relationships
Conducting On Line meetings: controlling the virtual meeting
Handling conflict situations remotely

Day Three: Leading Change & Managing Problems in a Virtual Environment

Change models and theories
The human side of change: personal change curve
Leading change remotely: factors and strategy
Dealing with problems remotely (people and task)
Applying creative problem strategies in the virtual workplace
Health and Safety considerations of remote working

Day Four: Team Building & Managing Performance Remotely

Remote and dispersed working: is it for everyone?
Understanding Virtual Team Dynamics
Motivation and the individual
Managing others performance remotely
Planning, organising and objective setting in the virtual environment
Delegating and controlling tasks in the virtual environment

Day Five: Virtual Development Options of Individuals

Importance of individual development
Methods in developing your team remotely
Coaching and mentoring: models and principles
How to conduct remote Coaching and Mentoring
Developing the team to the next stage
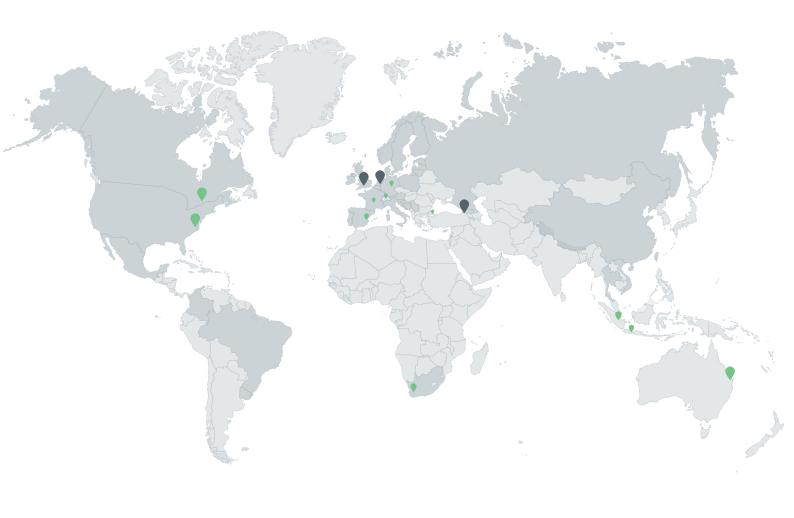Action Plan and Next steps

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informatech is a global leadership consultancy that aligns people, purpose & strategy - driving socially responsible transformation in global organisations. Our international network includes 215 partners, consultants, and coaches in 24 countries throughout Europe, North America, Latin America, Asia, and Africa. We transform leaders, align teams and create resolve and passion to win. Typical interventions are to accelerate performance, execute strategy and embed capability and change.

For more information about **informatech** GLOBAL LEADERSHIP CONSULTANTS or to get in touch, visit us at: www.informatech.co.uk

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Consulting   Development   Coaching